



CHECK LIST FOR NEW DWELLING

_____ **CERTIFIED PLOT PLAN – SHOWING PROPOSED DWELLING & SETBACKS**

_____ **CONSERVATION – FILL OUT CONSERVATION SHEET, TO BE HANDED IN TO CONSERVATION DEPARTMENT**

_____ **CURB CUT/DRIVEWAY PERMIT TO BE APPLIED AT THE HIGHWAY DEPT. BY OWNER/APPLICANT**

_____ **WATER APPLICATION FROM THE WATER DEPT. IF TOWN WATER IS NOT AVAILABLE, A WELL MUST BE INSTALLED. THE WATER MUST BE TESTED AND APPROVED BY THE BOARD OF HEALTH TO RECEIVE A BUILDING PERMIT**

_____ **BOH- APPROVED SEPTIC SYSTEM – PLAN FROM THE BOARD OF HEALTH**

_____ **FIRE DEPARTMENT – TWO SETS OF PLANS ARE TO BE SUBMITTED BY YOU FOR PLAN REVIEW. AFTER FIRE STAMPS PLANS YOU MAY SUBMIT THEM TO THE BUILDING DEPARTMENT.**

_____ **TWO SETS OF PLANS STAMPED BY FIRE AND A THIRD SET 11X17 (FOR OUR FILE) OF THE DWELLING MUST BE SUBMITTED ALONG WITH A COMPLETED *APPLICATION* FOR A PERMIT TO BUILD. AT THIS TIME, THE FEE FOR SAID PERMIT IS PAID.**

_____ **ENERGY CODE (APPENDIX J FORM) MUST BE SUBMITTED YOU CAN ACCESS THIS AT WWW.ENERGYCODES.GOV/RESCHECK**

_____ **STRUCTURALS ON MANUFACTURED LUMBER ie: LVL'S, STEEL BEAMS**

_____ **TRUSS PLAN**

FOUNDATION ONLY PERMIT CAN BE ISSUED W/ A PLOT PLAN, FOUNDATION PLAN, CONSERVATION APPROVAL, SEPTIC APPROVAL & A FOUNDATION APPLICATION FILLED OUT. A FLAT FEE OF \$100 WILL BE DUE.

A CERTIFIED PLOT PLAN (AS BUILT) AFTER PLACEMENT OF CONCRETE MUST THEN BE SUBMITTED TO OBTAIN THE BUILDING PERMIT TO START FRAMING.